


09 November 2023 at 7.00 pm

Council Chamber, Argyle Road, Sevenoaks



# Cabinet

## Supplementary Agenda (2) Minutes marked to follow

	Pages	Contact
5. <b>Local Plan Regulation 18 Consultation</b>	Replacement Page 9	Hannah Gooden Tel: 01732 227178
		
8. <b>Treasury Management Mid-Year Update 2023/24</b>	Replacement Page 241	Jessica Booth Tel: 01732227436
9. <b>Financial Monitoring 2023/24 - to the end of September 2023</b>	Replacement Page 307	Alan Mitchell Tel:01732227483

If you wish to obtain further factual information on any of the agenda items listed above, please contact the named officer prior to the day of the meeting.

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## **Item 05 – Local Plan Regulation 18 Consultation**

The attached report was considered by the Development & Conservation Advisory Committee on 3 October 2023. The relevant Minute extract is below.

### **Development & Conservation Advisory Committee (31 October 2023, Minute 19)**

The Planning Policy Team Leader presented the report, which set out the proposed Regulation 18 Part 2 Consultation for the Local Plan 2040. The consultation would run from 23 November 2023 to 11 January 2024, and would concern sites across the district, including the potential contributions of sites in the Green Belt. The Local Plan would help guide what could be built, and where, until 2040, and would address the district's housing and infrastructure needs in a coordinated manner.

The Officer gave an overview of the Local Plan's development. The first Regulation 18 consultation, held last year, focused on sites in existing settlements, to optimise density in sustainable locations. The consultation offered three density scenarios - Low, Medium, and High density - of which Medium Density was the most popular in the feedback received. This option did not meet the total housing need for the district, which was for 712 homes per year, 5.7 hectares of employment land, 43 Gypsy & Traveller Sites, and to maintain existing retail provision in high streets. Thus, additional development sites would need to be considered outside existing settlements.

The officer outlined the evidence base for the Plan. This included the Stage 2 Green Belt Assessment, which identified weakly performing Green Belt land on the edge of higher tier settlements in the district. The land was assessed against the purposes of the Green Belt as set out in the National Planning Policy Framework (NPPF). The exceptional circumstances for amending the Green Belt in these areas were a combination of the acute housing need, particularly for affordable housing, the identification of available, sustainable, sites, and that the Green Belt land in question was weakly performing. Other elements of the evidence base were progressing in line with the Local Plan timetable.

The Consultation would cover three development scenarios, which would approximately meet the housing need, would meet the housing need, and would exceed the housing need respectively. All three options included a baseline consisting of the urban sites that were the subject of the first consultation, and Green Belt sites. The first option comprised of the baseline, and multiple smaller and medium sites that were in both the Green Belt and Areas of Outstanding Natural Beauty (AONB). The second option consisted of the baseline, and a standalone settlement at Pedham Place. The third option was a combination of the other two options. It was noted that an over delivery of houses would likely not occur, as it was expected that some sites would not be brought forward for development.

The site at Pedham Place was considered for a range of possible uses, including as a standalone settlement with 2500 housing units and associated infrastructure, including a secondary school. Another option was as part of a wider mixed-use development which would provide a multipurpose stadium complex, hotel, and training facilities for Wasps RFC.

The Senior Planning Officer outlined the consultation strategy. The consultation period was longer than the 6-week statutory requirement to account for the consultation taking place over Christmas. The consultation would be run online, via the consultation portal, and written responses would also be accepted. It would be publicised online through the Council's website and social media and through physical posters and summary leaflets. Hard copies of the consultation document, summary leaflets, and paper response forms would be available at all libraries and parish councils across the district. Members would receive materials to help promote the consultation, and pop-up sessions would be held in Sevenoaks, Swanley, Edenbridge, Westerham, and West Kingsdown. There were additional plans to target demographic groups that were harder to reach through traditional consultation methods, including young people, commuters, and gypsy and traveller communities. These included targeted consultation activities at secondary schools, additional displays at key train stations, and specific handouts for the gypsy and traveller communities. Conversations with key stakeholders and neighbouring authorities regarding the duty to cooperate would also continue during the consultation.

In response to questions, the officers advised that the very special circumstances required for development in the Green Belt to be considered appropriate in the development management process were different to the exceptional circumstances required for Green Belt land to be released, through the Local Plan. The former addressed the suitability of a development within the Green Belt, and the other considered redrawing the Green Belt boundary. All Gypsy and Traveller Sites went through the Strategic Housing and Economic Land Availability Assessment process, which evaluates the suitability, sustainability, and deliverability of the site. These assessments would be published and available alongside the consultation.

Members were advised that the normal rate of housing construction had been factored into the housing supply through the windfall and small sites allocation, which was an average of the number of units built in the past 9 years. Very few sites in rural villages were brought forward in the call for sites, but this did not preclude housing developments there through the development management process. Sites that were already allocated through other plans, such as Bevan Place through the Allocations & Development Management Plan, were carried forward into the Local Plan, and would be subject to the proposed consultation.

The officers outlined the development process for the Infrastructure Delivery Plan and for infrastructure provider engagement. Infrastructure providers set out their requirements for each site, which would allow the Council to ensure that development proposals met the strategic infrastructure needs of the area.

Providers for all areas of infrastructure, including transport, health, education, and utilities, were approached.

Members discussed the issue of affordable housing provision within the district. The officers explained that Policy H2 'Provision of Affordable Housing' within the Plan would apply to all sites that reached the allocation stage, through the planning process. Development briefs would be created for all sites, which would set out policy priorities on a site-by-site basis - nearly all of which would include affordable housing provision. These briefs would also identify which sites were suitable for specialist housing, including for the elderly. Greenfield Green Belt-release sites were typically more able to provide affordable housing, due to the uplift in land value associated with the release, and the absence of costs and abnormalities associated with redeveloping brownfield sites. All viability assessments for affordable housing were externally assessed.

Members noted that the current Community Infrastructure Levy (CIL) arrangements would be reviewed closer to the adoption of the Local Plan. Section 106 agreements for major developments would allow for infrastructure to be delivered faster, and in a more site-specific manner, than through CIL. The infrastructure priorities for each site would be established through the proposed consultation.

In response to questions, the officers further outlined the Stage 2 Green Belt Assessment. Some sites were inaccessible to in-person visits, so were assessed through a combination of site visits and aerial photography. The Assessment solely evaluated land from the perspective of Green Belt purposes, and thus did not include analysis of other constraints on sites such as being in an AONB. This analysis was conducted on both an individual site basis, and the performance of the land in conjunction with neighbouring Green Belt land. This analysis found some sites that could only be released alongside other areas to not affect the wider Green Belt.

Members were advised that Neighbourhood Plans were of equivalent weighting to the Local Plan and that neighbourhood plans need to be in general conformity with the adopted Local Plan.. Developments within a parish that has a made Neighbourhood Plan would be subject to the policies within both that Plan and the Local Plan.

Members discussed Option 1 of the consultation, which would approximately meet the housing need. Officers explained that design work was ongoing to improve the capacities of sites within that option, to optimise density. The option did have the potential to meet the housing need of the district, but sites would require reassessment as part of the consultation. They further discussed the Pedham Place site from Options 2 and 3. There were a range of possible uses for the site, and public feedback from the consultation would inform which developments came forward. The council were not partners in the development, which was a private enterprise, and did not own the land associated with the development, meaning there was no financial risk associated.

Officers outlined the approach to design management within the Local Plan, in response to questions. The strategic policies for design were set out within the Plan, and provision was made for a Design Review Panel to assess and help shape the designs of proposed developments. The site-specific development briefs would further feed into this process. Work was also ongoing on the creation of a Design Code for the district, including 3-D modelling work to allow for greater public engagement with the designs of developments.

#### Public Sector Equality Duty

Members noted that consideration had been given to impacts under the Public Sector Equality Duty.

Resolved: That

- A) the report be noted; and that
- B) it be recommended to Cabinet that Cabinet:
  - i) Approves the content of the 'Plan 2040 Regulation 18 Part 2' at Appendix 2 for public consultation purposes;
  - ii) Agrees the presentation and formatting style, of the consultation document, as reflected in the indicative formatted chapter at Appendix 4, and;
  - iii) Delegates authority to the Chief Officer - Planning and Regulatory Services and the Development and Conservation Portfolio Holder, to approve the final formatting and presentation of the Regulation 18 (Part 2) Consultation Draft Local Plan and any minor pre-consultation text changes.

## **Item 08 – Treasury Management Mid-Year update 23/24**

The attached report was considered by the Finance & Investment Advisory Committee on 2 November 2023. The relevant Minute extract is below.

### **Finance & Investment Advisory Committee (2 November 2023 Minute 30)**

The Senior Principal Accountant presented the report which gave details of the treasury activity in the first half of the current financial year, recent developments in the financial markets and fulfilled the reporting requirements of the Chartered Institute of Public Finance and Accountancy (CIPFA) Code of Practice on Treasury Management. Also included within the report was an economic update provided by Link Treasury Advisors to help understand the impact of the investment market.

Members took the opportunity to ask questions regarding the Multi-Asset Income funds. Members were advised that the capital value of the funds fluctuated up and down, but this movement was normal and these short-term fluctuations were not reflected in the investment returns reported in the monthly accounts since the Investment funds were being held for the long term. Members were also advised that it was good governance to have external professional advice and that was provided by the Treasury Advisors. Members requested more detailed breakdowns of the fund management, including asset selection.

Action: That the fund management report be circulated to Members.

### Public Sector Equality Duty

Members noted that consideration had been given to impacts under the Public Sector Equality Duty.

Resolved: that it be recommended to Cabinet that the Treasury Management Mid-Year Update for 2023/24 be noted.





## **Item 09 – Financial monitoring 2023/24 – to the end of September 2023**

The attached report was considered by the Finance & Investment Advisory Committee on 2 November 2023. The relevant Minute extract is below.

### **Finance & Investment Advisory Committee (2 November 2023 Minute 31)**

The Head of Finance presented the report which updated Members on the current financial position of the authority as at the end of September 2023 and the forecast to March 2024. The previous report to the end of July had forecast a full-year unfavourable variance of £1.489 million. Since then, Officers had implemented a number of actions which had brought the unfavourable variance down to £971,000, which was moving in the right direction but was still a significant gap.

He further advised that since the publication of the report the pay award offer had now been accepted. There would be additional staff costs of £750,000 against the budget assumption of 2%, which was reflected in the forecast position. He also drew attention to other significant unfavourable variances, which were detailed within paragraphs 12 – 16 of the report, which included overspends within Direct Services, who were still functioning at post pandemic levels, and the unplanned costs regarding Oakhill Road. There were also some favourable variances, which were detailed in paragraphs 8 – 11 of the report, which included a number of staff vacancies, and a reduction in external spend, among others.

Members discussed the report. In response to questions Members were advised that some of the unfavourable variances were due to market changes and were being addressed as part of the budget process. Members also discussed staff costs and the number of vacant positions. Further information was requested on the underspend on staff costs and the split between posts that were being held vacant against the posts that couldn't be filled.

Action: That Officers provide the split between posts being held vacant and those that could not be filled.

Resolved: That the report be noted.

